

SADDLEBROOK RESORT
**** FINAL ** SPEC SHEET**

(as of Wednesday, May 25, 2005)

Florida State Association of Supervisors of Elections - FSASE

June 4, 2005 - June 10, 2005

| Start Time | End Time | Function Description | Room | Qty | St |
|-------------------------------|----------|--|----------------------|-----|-----|
| Saturday, June 4, 2005 | | | | | |
| 3:00 PM | 6:00 PM | Early Arrivals | On Own | 16 | 16 |
| 6:00 PM | 10:00 PM | Dinner On Own | Resort Restaurants | 18 | 18 |
| Sunday, June 5, 2005 | | | | | |
| 8:30 AM | 11:00 AM | Breakfast On Own | Resort Restaurants | 16 | 16 |
| 8:00 AM | 2:59 AM | Setup | Grand Pavilion | 320 | 320 |
| 9:00 AM | 8:00 PM | Saddlebrook Set Up | RP East, Cent, West | 239 | 250 |
| 11:00 AM | 3:00 PM | Lunch On Own | Resort Restaurants | 50 | 50 |
| 11:00 AM | 4:00 PM | Registration Desk | Polo Lounge | 4 | 4 |
| 11:00 AM | 6:00 PM | Major Arrivals | On Own | 126 | 126 |
| 11:00 AM | 11:07 AM | Golf Tee-Times | Palmer Course | 7 | 7 |
| 11:00 AM | 3:30 PM | Beverage Cart | Beverage Cart | 11 | 11 |
| | | Bill Individual Accounts | | | |
| 12:07 PM | | Golf Tee-Times | Palmer Course | 4 | 4 |
| 4:00 PM | 6:00 PM | Executive Committee Meeting | Suite of Bill Cowles | 10 | 10 |
| 4:00 PM | 6:00 PM | Break | Suite of Bill Cowles | 10 | 10 |
| 6:00 PM | 2:59 AM | 24 Hour Hold | RP East, Cent, West | | |
| 6:00 PM | 10:00 PM | Dinner On Own | Resort Restaurants | 142 | 142 |
| Monday, June 6, 2005 | | | | | |
| 6:30 AM | 8:00 AM | Breakfast On Own | Resort Restaurants | 142 | 142 |
| 7:00 AM | 12:00 PM | Saddlebrook Staff Set Up | Grand Pavilion | | |
| 7:00 AM | 2:00 PM | 24 Hour Hold | Pegasus East | | |
| 8:00 AM | 5:00 PM | Registration Desk | Pegasus Foyer | 4 | 4 |
| 8:30 AM | 9:30 AM | Board of Directors' Meeting | Executive Boardroom | 18 | 18 |
| 8:30 AM | 9:30 AM | Break | Executive Boardroom | 18 | 18 |
| 9:00 AM | 6:00 PM | Major Arrivals | On Own | 97 | 97 |
| 9:00 AM | 6:00 PM | Client Setup / Decor | RP East, Cent, West | | |
| 9:30 AM | 10:30 AM | Breakout Meeting Budget, Honorable Kathy Dent | Pegasus East 1 | 20 | 24 |
| 9:30 AM | 10:30 AM | Breakout Meeting Scholarship, Honorable Deborah Clark | Pegasus East 2 | 20 | 24 |
| 9:30 AM | 10:30 AM | Breakout Meeting Communications & Publications, Honorable Vicki Cannon | Pegasus East 3 | 20 | 24 |
| 10:30 AM | 11:30 AM | Breakout Meeting Educations/Training, Honorable Peggy Rae Border and Jennifer Edwards | Pegasus East 4 | 20 | 24 |
| 10:30 AM | 11:30 AM | Breakout Meeting SOE Class of 2004, Honorable Susan Gill | Pegasus East 1 | 20 | 24 |
| 10:30 AM | 11:30 AM | Breakout Meeting By-Laws & Resolutions, Honorable Shirley Knight | Pegasus East 2 | 20 | 24 |
| 11:30 AM | 1:00 PM | Lunch On Own | Resort Restaurants | 176 | 184 |

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|--|----------|--|---------------------|-----|-----|
| <i>Monday, June 6, 2005 ... Continued ...</i> | | | | | |
| 12:00 PM | 3:00 PM | Set Up Exhibits - Joe Conn / Exhibit Services | Grand Pavilion | 27 | 27 |
| 1:00 PM | 2:00 PM | Breakout Meeting Canvassing Board 2006, Honorable Dr. Brenda Snipes and Sharon Harrington | Pegasus East 3 | 20 | 24 |
| 1:00 PM | 2:00 PM | Breakout Meeting Florida Voter Registration Systems, Honorable Penny Halyburton | Pegasus East | 70 | 80 |
| 2:00 PM | 3:00 PM | Breakout Meeting GOTV 2006, Honorable Buddy Johnson | Pegasus East 4 | 20 | 24 |
| 2:00 PM | 3:00 PM | Meeting Room Refresh | Pegasus East | 70 | 80 |
| 3:00 PM | 4:00 PM | Breakout Meeting Outreach Coordinators Meeting | Pegasus East 1 | 20 | 24 |
| 3:00 PM | 4:00 PM | Breakout Meeting Pollworker Coordinators Meeting | Pegasus East 2 | 20 | 24 |
| 3:00 PM | 4:00 PM | Room Turn / Open Airwall | Peg East 3-4 | 40 | 50 |
| 3:00 PM | 4:00 PM | Breakout Meeting ES&S Ivotronics Users Meeting | Pegasus East | 70 | 80 |
| 3:00 PM | 6:00 PM | Exhibitor Set Up | Grand Pavilion | 27 | 27 |
| 4:00 PM | 5:00 PM | Breakout Meeting Small Counties | Pegasus East | 70 | 80 |
| 4:00 PM | 5:00 PM | Breakout Meeting Mid-size & Rural Counties | Peg East 3-4 | 40 | 50 |
| 6:00 PM | 2:59 AM | 24 Hour Hold | Grand Pavilion | | |
| 8:00 PM | 8:30 PM | Reception | RP East, Cent, West | 239 | 250 |
| 8:30 PM | 8:30 PM | Buffet Dinner | RP East, Cent, West | 239 | 250 |

Tuesday, June 7, 2005

| | | | | | |
|----------|----------|--|----------------|-----|-----|
| 7:00 AM | 8:00 PM | Breakout Meeting Press Room | Peg East 1-2 | 40 | 40 |
| 7:30 AM | 8:30 AM | Continental Breakfast | Grand Pavilion | 239 | 250 |
| 7:30 AM | 1:30 PM | Exhibits Open | Grand Pavilion | 27 | 27 |
| 8:00 AM | 12:00 PM | Registration Desk | Grand Pavilion | 4 | 4 |
| 8:30 AM | 10:00 AM | Breakout Meeting ES&S Ivotronics & Optical Scan | Grand Pavilion | 175 | 320 |
| 8:30 AM | 10:00 AM | Breakout Meeting Diebold | Peg East 3-4 | 48 | 53 |
| 8:30 AM | 10:00 AM | Breakout Meeting Sequola | Peg West 3-4 | 48 | 53 |
| 10:00 AM | 10:30 AM | Break | Grand Pavilion | 239 | 250 |
| 10:00 AM | 10:30 AM | Meeting Room Refresh | Peg West 3-4 | | |
| 10:00 AM | 10:30 AM | Meeting Room Refresh | Peg East 3-4 | | |
| 10:00 AM | 10:30 AM | Meeting Room Refresh | Grand Pavilion | | |

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| <i>Tuesday, June 7, 2005... Continued...</i> | | | | | |
| 10:30 AM | 11:45 AM | Breakout Meeting VR Systems | Grand Pavilion | 175 | 320 |
| 10:30 AM | 11:45 AM | Breakout Meeting ES&S Users | Peg West 3-4 | 48 | 53 |
| 10:30 AM | 11:45 AM | Breakout Meeting Others | Peg East 3-4 | 48 | 53 |
| 11:45 AM | 1:30 PM | Meeting Room Refresh | Grand Pavilion | | |
| 12:00 PM | 2:59 AM | 24 Hour Hold | Grand Pavilion | | |
| 12:00 PM | 1:00 PM | Departures | On Own | 14 | 14 |
| 12:00 PM | 1:30 PM | Plated Luncheon | Lagoon Pavilion | 254 | 270 |
| 1:30 PM | 5:00 PM | General Session F.S.A.S.E. Business Section | Grand Pavilion | 280 | 320 |
| 3:00 PM | 6:00 PM | Arrivals | On Own | 44 | 44 |
| 3:00 PM | 3:30 PM | Break | Grand Pavilion | 239 | 250 |
| 3:00 PM | 6:00 PM | Meeting Democracy Systems | Pegasus West 4 | 12 | 12 |
| 3:00 PM | 6:00 PM | Room Rental Discovery Systems | Pegasus West 4 | 1 | 1 |
| 5:30 PM | 7:30 PM | Reception Election Systems & Software | Royal Palm East | 100 | 105 |
| 8:00 PM | 10:00 PM | Dinner On Own | On Own | | |
| 8:00 PM | 10:00 PM | Hospitality VR Systems Ice Cream Social | Pegasus South | 100 | 110 |
| <i>Wednesday, June 8, 2005</i> | | | | | |
| 7:00 AM | 8:00 PM | Breakout Meeting Press Room | Boardroom C | 40 | 40 |
| 7:30 AM | 12:00 AM | Registration Desk | Grand Pavilion | 4 | 4 |
| 7:30 AM | 8:30 AM | Continental Breakfast | Grand Pavilion | 265 | 280 |
| 7:30 AM | 8:30 AM | Exhibits | Grand Pavilion | 27 | 27 |
| 8:30 AM | 12:00 PM | General Session | Grand Pavilion | 275 | 320 |
| 10:00 AM | 10:30 AM | Break | Grand Pavilion | 265 | 280 |
| 10:00 AM | 10:30 AM | Exhibits | Grand Pavilion | 27 | 27 |
| 12:00 PM | 1:30 PM | Exhibits | Grand Pavilion | 27 | 27 |
| 12:00 PM | 1:30 PM | Meeting Room Refresh | Grand Pavilion | | |
| 12:00 PM | 1:30 PM | Buffet Luncheon | Lagoon Pavilion | 272 | 290 |
| 12:00 PM | 1:00 PM | Departures | On Own | 11 | 11 |
| 1:30 PM | 6:00 PM | General Session | Grand Pavilion | 275 | 320 |
| 3:00 PM | 3:30 PM | Exhibits | Grand Pavilion | 27 | 27 |
| 3:00 PM | 3:30 PM | Break | Grand Pavilion | 265 | 280 |
| 3:00 PM | 6:00 PM | Arrivals | On Own | 10 | 10 |
| 5:30 PM | 7:30 PM | Teardown Joe Conn / Exhibit Services | Grand Pavilion | | |
| 6:00 PM | 7:00 PM | Reception | Lagoon Pavilion | 265 | 280 |
| 7:00 PM | 9:00 PM | Plated Dinner | Lagoon Pavilion | 265 | 280 |
| 7:30 PM | 2:59 AM | 24 Hour Hold | Grand Pavilion | | |

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|--------------------------------------|----------|--------------------------------|--------------------|-----|-----|
| <i>Thursday, June 9, 2005</i> | | | | | |
| 7:00 AM | 1:00 PM | Breakout Meeting Press Room | Boardroom C | 40 | 40 |
| 7:30 AM | 8:30 AM | Buffet Breakfast | Lagoon Pavilion | 269 | 280 |
| 7:30 AM | 4:00 PM | Registration Desk | Grand Pavilion | 4 | 4 |
| 8:30 AM | 12:00 PM | General Session | Grand Pavilion | 275 | 320 |
| 10:15 AM | 10:45 AM | Break | Grand Pavilion | 265 | 280 |
| 12:00 PM | 1:30 PM | Meeting Room Refresh | Grand Pavilion | | |
| 12:00 PM | 1:30 PM | Boxed Lunches | Lagoon Pavilion | 277 | 277 |
| 1:30 PM | 4:00 PM | Break | Grand Pavilion | 265 | 280 |
| 1:30 PM | 4:00 PM | General Session | Grand Pavilion | 275 | 320 |
| 3:00 PM | 6:00 PM | Major Departures | On Own | 189 | 189 |
| 6:00 PM | 10:00 PM | Dinner On Own | Resort Restaurants | 80 | 80 |
| <i>Friday, June 10, 2005</i> | | | | | |
| 6:30 AM | 11:00 AM | Breakfast On Own | Resort Restaurants | 80 | 80 |
| 12:00 PM | 1:00 PM | Major Departures | On Own | 80 | 80 |

END OF EVENT